



## *“Call for Presenters”*

### Proposal System

2017 OAASFEP Fall Coordinators Conference  
***Leaders: Moving Forward in the New Frontier***  
October 23-25, 2017 Hyatt Regency Columbus

You are invited to submit a proposal to share your work, expertise, and knowledge with other leaders from Ohio School Districts, Charter Schools, and Institutions. Accuracy and completeness in filling out the electronic form will aid the Planning Committee in giving full consideration to your proposal in addition to adherence to the guidelines below. Proposals must be submitted by August 1, 2017.

#### **Guidelines**

1. A presentation team may consist of a maximum of five presenters.
2. Proposals that are submitted by an exhibitor, vendor, publishing company or other similar company needs to be developed, submitted and presented with an Ohio school or school district. They must also be able to share in the presentation how the product or service resulted in school improvement, impacted instruction, changed behavior, or assisted with successful reform in a school or district.
3. Proposal must address the “learning targets” for the conference and should enable participants to gain new knowledge, tools, resources, strategies, practices or perspectives during the session.
4. Provide a presentation title as you would like it to appear in the conference planner or program. Remember to avoid abbreviations and acronyms that may be unclear, and keep in mind that many attendees only read the session titles, not the descriptions.
5. Provide a clear description of your presentation as you would like it to appear in the conference planner or program; three to five succinct sentences are usually enough. Be sure the description clearly identifies who should attend (e.g. Grade K-2 Teachers; Elementary Principals), what to expect from the session, and entices or encourages them to attend.

## Proposal Submission and Selection

1. Completed proposals are due August 1, 2017.
2. Due to the complexity of the conference schedule, we cannot accommodate special time and date requests for presentations. Please ensure you are available to present your session any time during the conference.
3. Complete and submit your proposal online at <http://goo.gl/AqpTO>
4. Proposals will typically be selected if:
  - they are received on time and complete all requested information;
  - meet the defined learning targets of the conference;
  - there is research or a record of success to support the presentation;
  - the content is current in the field of education;
  - the proposal specifies solutions to current educational challenges or problems, shares tools or strategies that produce results, provides new knowledge of Title I ESEA, IDEA-B, or other federal program.
5. All proposal contacts will receive an email notifying them of their acceptance, along with specific information on the next steps with their letter of acceptance.
6. All presenters will receive a \$150 discount on the conference registration fee. The Conference Registration Form, Conference Program, hotel information, etc. can be found at this website: [www.oaasfep.org](http://www.oaasfep.org).
7. Profanity, trash taking, or other derogatory words for a person or group of people in all presentations are unacceptable and must not be used at OAASFEP Professional Learning Conferences.

Please contact Bill Bogner at Bill [BognerEdS@gmail.com](mailto:BognerEdS@gmail.com) with any questions.